

## Ratings ( Deck & Engine Room )

### MO ( ORDINARY SEAMAN )

- 1 COPY OF PASSPORT
- 2 PHOTO ( 8 Nos )
- 3 COMPANY LETTER
- 4 BASIC COURSE ( 4 )
  - > *Personal safety and Social Responsibility*
  - > *Elementary First aid*
  - > *Fire Prevention and Fire Fighting*
  - > *Personal Survival Techniques*
- 5 MEDICAL CERTIFICATE VALID 2 YEARS FROM ISSUED DATE

### TM ( MARINE TECHNICIAN )

- 1 COPY OF PASSPORT
- 2 PHOTO ( 8 Nos )
- 3 COMPANY LETTER ( INSTED POSITION ONBOARD )
- 4 MEDICAL CERTIFICATE VALID 2 YEARS FROM ISSUED DATE

### HOTEL STAFF

- 1 COPY OF PASSPORT
- 2 PHOTO ( 8 Nos )
- 3 COMPANY LETTER ( INSTED POSITION ONBOARD )
- 4 MEDICAL CERTIFICATE VALID 2 YEARS FROM ISSUED DATE

### UT ( UTILITY ) Both Department

- 1 COPY OF PASSPORT
- 2 PHOTO ( 8 Nos )
- 3 COMPANY LETTER ( INSTED POSITION ONBOARD )
- 4 MEDICAL CERTIFICATE VALID 2 YEARS FROM ISSUED DATE
- 5 BASIC COURSE ( 4 )

### AB ( ABLE SEAMAN )

- 1 COPY OF PASSPORT
- 2 PHOTO ( 8 Nos )
- 3 COMPANY LETTER
- 4 BASIC COURSE ( 4 )
- 5 MEDICAL CERTIFICATE VALID 2 YEARS FROM ISSUED DATE
- 6 EXPERIENCY ONBOARD BEFORE ON VESSELS
- 7 WATCHKEEPING CERTIFICATE BY ADMINISTRATION RULE 11/4

### CM ( BOSSUN ) RULES 11/4

- 1 COPY OF PASSPORT
- 2 PHOTO ( 8 Nos )
- 3 COMPANY LETTER ( IF HAVE EXPERIENCY NO NEEDED )
- 4 BASIC COURSE ( 4 )
- 5 MEDICAL CERTIFICATE VALID 2 YEARS FROM ISSUED DATE
- 6 EXPERIENCY ONBOARD BEFORE ON VESSELS
- 7 WATCHKEEPING CERTIFICATE BY ADMINISTRATION RULE 11/4

### MM ( GENERAL PURPOSE MAN ) RULES 11/4 AND 111/4

- 1 COPY OF PASSPORT
- 2 PHOTO ( 8 Nos )
- 3 EXPERIENCY ONBOARD BEFORE ON VESSELS ON AB 11/4 AND AC 111/4
- 4 BASIC COURSE ( 4 )
- 5 MEDICAL CERTIFICATE VALID 2 YEARS FROM ISSUED DATE
- 6 COMPANY LETTER ( IF HAVE EXPERIENCY NO NEEDED )
- 7 WATCHKEEPING CERTIFICATE BY ADMINISTRATION RULE 11/4 AND 111/4

### CO ( COOK )

- 1 COPY OF PASSPORT
- 2 PHOTO ( 8 Nos )
- 3 MEDICAL CERTIFICATE VALID 2 YEARS FROM ISSUED DATE
- 4 COMPANY LETTER ( INSTED POSITION ONBOARD )
- 5 BASIC COURSE ( 4 )
- COMPANY LETTER ( IF HAVE EXPERIENCY NO NEEDED )

### CA ( STEWARD )

- 1 COPY OF PASSPORT
- 2 PHOTO ( 8 Nos )
- 3 MEDICAL CERTIFICATE VALID 2 YEARS FROM ISSUED DATE
- 4 COMPANY LETTER ( INSTED POSITION ONBOARD )
- 5 BASIC COURSE ( 4 )
- 6 COMPANY LETTER ( IF HAVE EXPERIENCY NO NEEDED )

### AC ( OILER ) RULES 111/4

- 1 COPY OF PASSPORT
- 2 PHOTO ( 8 Nos )
- 3 COMPANY LETTER ( IF HAVE EXPERIENCY NO NEEDED )
- 4 BASIC COURSE ( 4 )
- 5 MEDICAL CERTIFICATE VALID 2 YEARS FROM ISSUED DATE
- 6 EXPERIENCY ONBOARD BEFORE ON VESSELS
- 7 WATCHKEEPING CERTIFICATE BY ADMINISTRATION RULE 111/4

### UT ( WIPER )

- 1 PASSPORT ( VIGENT )
- 2 PHOTO 3X3 ( 6 photos )
- 3 MEDICAL CERTIFICATE VALID 2 YEARS FROM ISSUED DATE
- 4 COMPANY LETTER ( INSTED POSITION ONBOARD )
- 5 BASIC COURSE ( 4 )

### TE ( ENGINE CADET ) & TD ( DECK DEPARTMENT )

- 1 COPY OF PASSPORT
- 2 PHOTO ( 8 Nos )
- 3 MEDICAL CERTIFICATE VALID 2 YEARS FROM ISSUED DATE
- 4 COMPANY LETTER ( INSTED POSITION ONBOARD )
- 5 BASIC COURSE ( 4 )
- 6 DIPLOMA FROM SCHOOL

### TMEL ( ELECTRICIAN )

- 1 COPY OF PASSPORT
- 2 PHOTO ( 8 Nos )
- 3 MEDICAL CERTIFICATE VALID 2 YEARS FROM ISSUED DATE
- 4 COMPANY LETTER ( INSTED POSITION ONBOARD )
- 5 BASIC COURSE ( 4 )
- 6 \*\*COMPANY LETTER ( IF HAVE EXPERIENCY NO NEEDED )\*\*